Dear Parent/Guardian,

In order for your child to participate in the Teen Read Week Lock-in program at the Coffeyville Public Library on Saturday October 18, this permission slip MUST be filled out and returned to the information desk at the library by 5:00 pm. on Friday, October 17, 2014. Participants must be 13-17 years old and still in high school to attend this program. The Teen Read Week Lock-in will begin at 6:00 p.m. with dinner served in the Community Room. All participants must be in the building by 6:30 p.m., to attend the lock-in. Late arrivals will not be admitted. Attendees will participate in a variety of activities, crafts, and contests. Teens may bring their own books, handheld games, or other card/board games but the library is not responsible for lost or damaged items. Teens must be picked up from the library at 8:00 a.m. on Sunday morning. Participants will not be allowed to leave early, except in cases of emergency or illness. If teens leave the building the emergency numbers provided by the parents will be informed and teens will not be readmitted to the building. If they return to the building parents will be called and teens will need to be picked up. For their safety, children not picked up by 8:30 a.m. will be taken into custody by the Coffeyville Police Department. In case of emergency, you may call Sarah Owen, at (620) 251-1370, ext. 225. Please, only call in cases of emergency.

- - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - - -

TEEN LIBRARY LOCK-IN PERMISSION SLIP

I give my son/daughter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

permission to participate in the Teen Library Lock-in at the Coffeyville Public Library on Saturday, October 18, 2014, from 6:00p.m. to 8:00 a.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Parent/Guardian (please print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent/Guardian

Please provide the following contact information in case of an emergency during the program. Be aware that in the case of a medical emergency, library personnel may call 911 prior to notifying this contact person.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to Child: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Coffeyville Public Library

311 W. 10th

Coffeyville, KS 67337

(620)251-1370

Library Lock-In Rules

1. Participants must remain in the building from registration (6:00 p.m.) until they are dismissed at 8:00 a.m. In emergency situation parents may contact the library and come pick up their child earlier.
2. If a child leaves the building without permission, parents or emergency contact numbers will be called and parents are then responsible for locating their child. If a teen leaves and attempts to return to the lock-in they will not be admitted but parents will be contacted and required to come pick up their child.
3. No drugs, alcohol, tobacco or other illegal substance is allowed. If found parents and/or the police will be contacted. No weapons of any kind will be allowed.
4. We will not be using the computers much, but if inappropriate browsing content will not be permitted.
5. No swearing, bullying, disrespectful behavior will be tolerated. Teens will be warned if behavior is inappropriate. If behavior is extreme or fails to improve parents may be contacted to pick up their teen.
6. Please list any food allergies or medical conditions which library staff need to be aware of on the back of the registration form.

Things to bring: pillow, sleeping bag or blanket, wear comfortable clothing (clothing or pjs must be appropriate and not revealing-remember you will be sleeping on the floor!) Snacks will be provided throughout the event but you may bring your own. Books, tablets, games will be permitted but the library is not responsible for lost or broken items- so decide carefully if they are needed. Kinect and Wii games need to be rated E (everyone) or T (teen). We will be watching the movie *The Fault in Our Stars* (Pg-13) if teens wish to not watch the video game console will be available or they can read or sleep.

The tablet will be given away at breakfast on Sunday morning and the winner must be present.